

**CEDARTOWN CITY COMMISSION
REGULAR COMMISSION MEETING
JUNE 13, 2016**

Commissioners Present: Larry Odom, Chairman
Dale Tuck, Chair Pro-Tem
Andrew Carter

Commissioners Absent: Matt Foster
Jordan Hubbard

Also Present: Bill Fann, City Manager
Carey Pilgrim, City Attorney
Carol Crawford, City Clerk

MEETING CALLED TO ORDER

Commission Chairman Larry Odom called the meeting to order. Building Inspector Joseph Martin gave the invocation, which was followed by the pledge of allegiance to the United States Flag.

AGENDA & MINUTES APPROVED

On motion by Commissioner Carter, seconded by Commissioner Tuck, all voting "Aye" none voting "No" the Commission approved the current agenda, the City Commission meeting minutes of May 9, 2016 and the Work Session minutes of June 6, 2016.

**DELEGATGE – RACHEL ROWELL, PRESIDENT – POLK COUNTY
DEVELOPMENT AUTHORITY**

Rachel Rowell, President of the Polk County Development Authority presented the following report to the Commission.

- Attended the State's Go Global reception where all of the state's economic development international representatives were present. Provided updates on our international industries as well as talk about a couple of projects.
- Benefited from the GWGJDA'S gold sponsorship at the South Economic Development Council's Meet the Consultants event. We were able to get one on one time with the consultants before the reset of the conference.
- Held an Existing Industry event in March with the help of Georgia Tech.
- The Board voted to enter into an agreement with a third party to assist in the marketing of the Earley property.
- April 14th was the BluePrint Polk Update meeting
Tamaka and I have already met with Janet Cochran about our Tourism section. Several good ideas to start off with but community support for tourism will need to be improved. A product development resource team visit seems to be next on our list.
- Manufacturer's Appreciation Week was held in April and went well.
Thanks go to all the governments for signing a proclamation to recognize MAW.

We hosted an Industry Tours for Education day on Thursday, April 21st. The event was very well received by teachers and they are looking forward to opportunities gained from this experience.

Our Manufacturer's Appreciation Golf Tournament was held in May this year for a chance at better weather. We had a lighter turnout compared to last year, but heard several good comments. Jefferson Southern Corporation was awarded Manufacturer of the Year at the luncheon.

- Greater West GA JDA held their quarterly board meeting in Savannah at the end of April. This was an important trip to let the Ports know what West Georgia is about, what industries we have and how we may help each other.
- The Development Authority of Polk County participated in the Cedartown Middle School Career Day on May 5th.
- The intergovernmental agreement between all participating entities for marketing and incentive purposes has been sent to the attorneys for revision. We are excited to be able to add the Polk School District at their request, as a partner.
- Congratulations to the recent Georgia Academy for Economic Development graduates.

Activity:

- We have a project seriously considering the Spec Building and a couple of existing industries looking to expand. Incoming project activity is still slow throughout west and northwest Georgia.

Commission Chairman Odom commended Rachel Rowell for the work that she has done for Polk County.

PRESENTATION OF 2015 AUDIT – MAULDIN & JENKINS, CPAs

Tim Lyons with Mauldin & Jenkins, CPAs appeared before the Commission and presented the 2015 Cedartown Audit Financial Report and Analysis.

DELEGATE – DONNIE MCKIBBEN

Donnie McKibben appeared before the Commission to share that the Throttle Jockeys Car Club and Full Throttle Magazine would like to rent the Auditorium and use the parking lot downtown for a car show in September or October.

POLK COUNTY EXTENSION COORDINATOR RICKY ENSLEY REQUEST

Ricky Ensley, Polk County Extension Coordinator requests the use of Peek Park on Tuesdays and Fridays from 6:30 a.m. to 8:30 a.m. during the summer months starting on Tuesday, June 28, 2016 for a local growers vegetable market. A motion was made by Commissioner Tuck, seconded by Commissioner Carter, all voting "Aye" none voting "No" the Commission approved the vegetable market at Peek Park as requested.

CITY MANAGERS REPORT

- Fourth Friday Event – June 24th
- Coke Museum Preview Event – Thursday, June 23rd 6-8 p.m. – please RSVP
- Walk of Fame reception and ceremony – Saturday, June 25th

- The first Monday in July is July 4th which is a holiday. There is no reason for a work session at this point any way but, we can call a meeting for another date if something comes up. Otherwise, our next meeting will be on Monday, July 11th.
- Letter of appreciation to the City of Rockmart and Polk County Commission for their assistance with debris cleanup after the severe storms.
- April 2016 Budget Summary – 33.33%

Revenue

Utilities	38.35%	\$1,204,554.79
General Fund	25.83%	\$1,952,910.87
Total	31.91%	\$3,157,465.66

Expenditures

Utilities	26.73%	\$ 742,425.98
General Fund	31.68%	\$2,383,884.00
Total	32.71%	\$3,126,309.98

Variance–Revenue/ Expenses	-0.80%	\$ 31,155.68
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Not final – Amounts will change

Note: ½ of the annual retirement contribution has been paid (\$420,000 +/-)
Workers Comp insurance premium for 2016 is paid
General Liability & Property Insurance 100% paid \$205,000 +/-)

COMMERCIAL LEASE AGREEMENT WITH PRIMARY HEALTHCARE

A motion was made by Commissioner Tuck seconded by Commissioner Carter, all voting “Aye” none voting “No” the Commission approved a revised lease agreement with Primary Healthcare to include their additional space allocation of approximately 7,962 square feet.

ORDINANCE TO AMEND THE SCHEDULE OF FEES FOR RECREATIONAL ACTIVITIES AND FACILITIES

A motion was made by Commissioner Tuck, seconded by Commissioner Carter, all voting “Aye” none voting “No” the Commission approved **ORDINANCE 5, 2016** amending the schedule of fees for recreational activities and facilities.

RESOLUTION FOR THE DESTRUCTION OF RECORDS

A motion was made by Commissioner Carter, seconded by Commissioner Tuck, all voting “Aye” none voting “No” the Commission approved **RESOLUTION 3, 2016** for the destruction of records as listed and attached to the Resolution as being consistent with the current records policy.

PROPOSAL FOR WATER TREATMENT PLANT REFURBISHMENT

A motion was made by Commissioner Tuck, seconded by Commissioner Carter, all voting “Aye” none voting “No” the Commission approved as presented the scope of work for the refurbishment of the Water Treatment building.

**RESOLUTION FOR THE ANNEXATION OF THE CEDARTOWN DEVELOPMENT
AUTHORITY PROPERTY AT DAVIS ROAD**

A motion was made by Commissioner Carter, seconded by Commissioner Tuck, all voting “Aye” none voting “No” the Commission approved **RESOLUTION 4, 2016** to annex Polk County tax map and parcel number 029-062 owned by the CDA within the corporate limits of the City of Cedartown through annexation.

ADJOURN

At 6:50 p.m., there being no further business for consideration, Commissioner Tuck moved to adjourn, Commissioner Carter seconded, all voting “Aye” none voting “No” the Commission adjourned.

APPROVED:

**LARRY ODOM, CHAIRMAN
CEDARTOWN CITY COMMISSION**

ATTEST:

**CAROL CRAWFORD
CITY CLERK**

