

**CEDARTOWN CITY COMMISSION  
REGULAR COMMISSION MEETING  
DECEMBER 8, 2014**

Commissioners Present: Dale Tuck, Chairman  
Larry Odom, Chairman Pro-Tem  
Matt Foster  
Jordan Hubbard  
Gary Martin

Also Present: Bill Fann, City Manager  
Carey Pilgrim, City Attorney  
Carol Crawford, City Clerk

**MEETING CALLED TO ORDER**

Commission Chairman Dale Tuck called the meeting to order. Fire Chief Sammy Stephens gave the invocation, which was followed by the pledge of allegiance to the United States Flag.

**AGENDA & MINUTES APPROVED**

A motion was made by Commissioner Hubbard, seconded by Commissioner Martin to approve the current agenda and the Commission Meeting Minutes of November 10, 2014. All voting "Aye" none voting "No", the Commission approved the current agenda and the Commission Meeting Minutes of November 10, 2014 as presented.

Commissioner Hubbard made a motion to approve the Work Session Minutes and Executive Session Minutes of December 1, 2014, seconded by Commissioner Martin, Commissioner Foster voting "Aye" and Commissioner Odom abstained from voting as he was absent from the December 1, 2014 Work Session. The December 1, 2014 Work Session Minutes and Executive Session Meeting Minutes were approved as presented.

**PRESENTATION – FIRE CHIEF SAMMY STEPHENS**

Commission Chairman Dale Tuck recognized Fire Chief Sammy Stephens for his 30 years of service to the City of Cedartown. Chairman Tuck spoke of his dedication to the City of Cedartown and that he would be missed.

**CITY MANAGER REPORT**

- College & Career Academy Grant to Polk BOE - \$3.1 million
- Fire Chief Stephens – Retirement Reception – Tuesday, December 16<sup>th</sup> 2 – 4 p.m.
- Budget Report – Revenue 103.90% - \$10,279,705.27  
Expenses 100.02% - \$ 9,558,744.66  
Variance – Revenue/Expenses 3.88% - \$ 720,960.61
- Year End Review of Accomplishments and Thanks to Commissioners, Management Team and Employees for a great 2014.

## **PRESENTATION – LIFETIME SERVICE AWARD**

GMA Executive Director Lamar Norton and Pam Helton, Director of Consulting Services appeared before the Commission to present the GMA Lifetime Service Award to Emily Shaw for the achievements that she accomplished during her service to the City of Cedartown.

## **APPOINTMENT OF FIRE CHIEF**

On motion by Commissioner Hubbard, seconded by Commissioner Martin, all voting “Aye” none voting “No” the Commission approved the appointment of Richard Darrell Stephens as Fire Chief effective December 24, 2014.

## **2015 COMMITTEE MEMBERSHIP AND APPOINTMENTS**

On motion by Commissioner Foster, seconded by Commissioner Martin, the Commission approved as presented the 2015 Committee Membership and Appointments and the appointment of Commissioner Hubbard to the Polk County Chamber of Commerce.

## **2015 BUDGET**

On motion by Commissioner Martin, seconded by Commissioner Foster, all voting “Aye” none voting “No” the Commission approved **RESOLUTION 9, 2014** adopting the 2015 Budget.

## **AUDIT ENGAGEMENT – RUSHTON & COMPANY**

On motion by Commissioner Hubbard, seconded by Commissioner Odom, all voting “Aye” none voting “No” the Commission approved the audit engagement with Rushton and Company for the year ending December 31, 2014.

## **COMMISSIONER REPORTS**

- Commissioner Martin expressed his appreciation for Fire Chief Sammy Stephens, newly appointed Fire Chief Richard D. Stephens and former City Clerk and CFO Emily Shaw.
- Commissioner Odom congratulated Emily Shaw and thanked her for training Carol Crawford. 2014 was a great year. Chairman Tuck has done a great job in 2014.
- Commissioner Hubbard congratulated Emily Shaw, Fire Chief Sammy Stephens and newly appointed Fire Chief Darrell Stephens. Cedartown has been approved for the Georgia Initiative for Community Housing. There are a lot of people downtown.
- Commissioner Foster thanked everyone for attending, congratulated Emily Shaw, credit was given to management and past Commissioners for putting the department heads in place to continue on a good game plan. Congratulated Fire Chief Stephens and newly appointed Fire Chief Darrell Stephens.
- Chairman Tuck stated that it was the end of the year and now new things for 2015. Congratulations were given to Emily Shaw.

## **EXECUTIVE SESSION**

Commissioner Foster moved to call an executive session to discuss real estate matters. Commissioner Hubbard seconded, all voting “Aye” none voting “No” the Commission went into executive session.

On motion by Commissioner Foster, seconded by Commissioner Martin, all voting “Aye” none voting “No” the Commission came out of executive session.

**ADJOURN**

At 7:00 p.m., there being no further business for consideration, Commissioner Martin moved to adjourn. Commissioner Hubbard seconded, all voting "Aye" none voting "No" the Commission adjourned.

**APPROVED:**

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**CHAIRMAN, CEDARTOWN  
CITY COMMISSION**

**ATTEST:**

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**SECRETARY,  
CEDARTOWN CITY COMMISSION**

